



**Selectboard of Chelsea Maine
Agenda
May 29, 2024
6:00PM
Chelsea Town Office**

Board Present: Vice-chair Jason Mills, Selectboard member Jacob Soucy and Town Manager Christine Landes

Board Absent: Chair Michael Pushard

I. Call Meeting to Order | Pledge of Allegiance

Vice-chair Mills called the meeting to order at 6:00 p.m.

II. Public Comment on Items Not on Agenda

None

III. Public Hearing

IV. Adjustments to the Agenda

None

V. Approval Consent Agenda Items

- A. Payroll Warrant Week #21 in the amount of **\$3,763.77**
- B. Payroll Warrant Week #22 in the amount of **\$3,489.11**

Action: Vice-chair Mills motioned to approve consent agenda items A and B as read. Selectboard member Soucy seconded. No discussion. 2-0-0.

VI. Scheduled Items

A. New Business:

1. Sign Annual Town Meeting Warrant for FY2025

The Town Manager reviewed last week's meeting details in regard to adding a separate warrant article to cover the Kennebec County Sheriffs Office law enforcement coverage. The Town Manager had checked with board members separately and all were in favor of adding the additional article. The Town Manager explained that the undesignated amount will be determined once taxes are committed. The county bill was also received and had a slight reduction.

Action: Vice-chair Mills motioned to sign the FY2025 warrant as presented. Selectboard member Soucy seconded. No discussion. 2-0-0.

2. Accept Resignation of Board of Appeals Member Scott Grady

Action: Selectboard member Soucy motioned to accept the resignation of Board of Appeals member Scott Grady with regret. Vice-chair Mills seconded. No discussion. 2-0-0.

3. Appoint Sally Lester as Registrar of Voters

The Town Manager explained to the board the process regarding the appointment of the registrar of voters.

Action: Vice-chair Mills motioned to appoint Sally Lester as registrar of voters until December 31, 2024. Selectboard member Soucy seconded. No discussion. 2-0-0.

4. Sign Certification of Ordinance by Municipal Officers | Land Use Ordinance

Planning Board Chair Alexander reviewed the proposed ordinance changes with the board and those present. Several clarification questions were reviewed.

Action: Vice-chair Mills motioned to sign the ordinance certification to allow the ordinance to go to the town meeting. Selectboard member Soucy seconded. No discussion. 2-0-0.

B. Old Business

VII. Legal

A. NONE

VIII. Written Communication

A. Town Manager Report

The Town Manager reviewed her report. She also asked permission for the office to close on July 5th. An explanation was given as to the possibility of the state closing and if so, the office would close with pay and if the state did not close the team members would use vacation time for closure hours. The board members were fine with the Town Manager's request.

B. Town Clerk Report

C. Code Enforcement Report

D. Animal Control Report

IX. Verbal Communication

A. SVRSU #12 School Board

Rick Danforth explained that the public hearing was held regarding the budget. As usual, the majority in attendance were school board members and employees of the district.

B. Boards and Committees

C. Municipal Officers/Assessors Comments and Concerns

X. Executive Session

XI. Adjournment

Action: Chair Pushard motioned to adjourn at 6:43 p.m. Selectboard member Soucy seconded. No discussion. 2-0-0.

The board adjourned at 6:43 p.m.

Respectfully submitted:

Christine M. Landes

Christine M. Landes, Town Manager

Chair Michael Pushard

Sheri Truman

~~Vice chair Jason Mills Sheri Truman~~

[Signature]

Selectboard Member Jacob Soucy

A true copy attest:

Sally Lester, Town Clerk