

## Selectboard Meeting Minutes August 7, 2024



### Selectboard of Chelsea Maine Agenda August 7, 2024 6:00PM Chelsea Town Office

**Selectboard Members Present:** Vice-Chair Jacob Soucy, Selectboard Member Sheri Truman, and Town Manager Christine Landes

Board Absent: Chair Pushard

#### **I. Call Meeting to Order | Pledge of Allegiance**

**Action:** Vice-Chair Soucy called the meeting to order at 6:01 p.m.

#### **II. Public Comment on Items Not on Agenda**

Tanya Condon asked if there was a policy on how long Town representatives have to respond to email. She also wanted to know if there was a policy on amending minutes after they have been signed and posted.

#### **III. Public Hearing** None

#### **IV. Adjustments to the Agenda**

Town Manager Landes added KVCOG Representative as item 6 in New Business.

#### **V. Approval Consent Agenda Items**

- A. A/P Warrant #2 in the amount of **\$111,560.19**
- B. A/P Warrant #3 in the amount of **\$155.00**

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- C. A/P Warrant #4 in the amount of **\$78,646.60**
- D. A/P Warrant #37 (FY2024) in the amount of **\$8,245.80**
- E. A/P Warrant #38 (FY2024) in the amount **\$200.00**
- F. A/P Warrant #39 (FY2024) in the amount **\$2,077.23**
- G. A/P Warrant #72 (FY2023) in the amount of **\$1,000.00**
- H. Payroll Warrant Week #30 in the amount of **\$4,669.14**
- I. Payroll Warrant Week #31 in the amount of **\$4,544.19**
- J. Payroll Warrant Week #32 in the amount of **\$5,516.32**
- K. Minutes of May 8, 2024 | Work Session
- L. Minutes of May 15, 2024
- M. Minutes of July 17, 2024
- N. Minutes of July 30, 2024 | Work Session

**Action:** Selectboard Member Truman motioned to approve A-K and M-N as read and to amend L. Vice-Chair Soucy seconded. No discussion. 2-0-0.

### VI. Scheduled Items

#### A. New Business:

##### 1. Sealed Bids for cabinet from Town Manager's Office

Town Manager Landes opened the one bid submitted from Mary Street in the amount of \$200.00.

**Action:** Vice-Chair Soucy motioned to accept the bid. Selectboard Member Truman seconded. No Discussion. 2-0-0.

##### 2. Comprehensive Plan Committee Update | KVCOG

Grainne Shaw gave an update on completed chapters and going forward she will email remaining chapters to Selectboard for review. No discussion.

##### 3. Maine Municipal Association Annual Election Ballot

**Action:** Vice-Chair Soucy motioned to approve recommendation and Selectboard Member Truman seconded. No discussion. 2-0-0.

##### 4. Consideration to Close Office on Wednesday, October 2, 2024 |

Maine Municipal Association Annual Convention

**Action:** Vice-Chair Soucy motioned to approve office closure and Selectboard Member Truman seconded. No discussion. 2-0-0.

5. Ambulance Service Agreement | Uncollectables Payment Plan with the City of Gardiner

**Action:** Vice-Chair Soucy motioned to approve payment for current fiscal year and to make payment #1 of 8 for back balance. Selectboard Member Truman seconded. No discussion. 2-0-0.

6. KVCOG Representation

Need to appoint an elected representative and an alternate representative to attend monthly meetings.

**Action:** Selectboard Member Truman motioned to appoint Selectboard Chair Mike Pushard as the towns elected representative and Town Manager, Christine Landes as alternate representative. No discussion. 2-0-0.

B. Old Business

1. First Alarm Lawn Care Request for Acceptance of Resignation as of August 7, 2024 of Mowing Contractual Obligations

**Action:** Selectboard Member Truman motioned to accept letter of resignation and Vice-Chair Soucy seconded. No Discussion. 2-0-0.

**VII. Legal**

A. NONE

**VIII. Written Communication**

A. Town Manager Report - Vice-Chair Soucy requested that Town Manager Landes obtain an estimate to upgrade security cameras.

B. Town Clerk Report

C. Code Enforcement Report

D. Animal Control Report

**IX. Verbal Communication**

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A. SVRSU #12 School Board

B. Boards and Committees

Dot Grady gave an update on Age-Friendly Chelsea activities and the 175<sup>th</sup> Celebration Committee fundraisers. Discussed this year's Tree Lighting.

C. Municipal Officers/Assessors Comments and Concerns

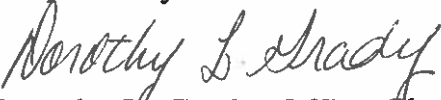
Selectboard Member Truman asked about the status of the 2 town signs. Cost is \$2,500.00

**X. Executive Session**

**XI. Adjournment at 6:45 p.m.**

**Action:** Selectboard Member Truman motioned to adjourn at 6:45 p.m., Vice-Chair Soucy seconded. No discussion. 2-0-0.

Respectfully submitted:

  
Dorothy L. Grady, Office Clerk

  
Chair Michael Pushard

 12-18-24  
Vice-Chair Jacob Soucy

 12-18-24  
Selectboard Member Sheri Truman

A true copy attest:

  
Sally Lester Town Clerk