TOWN OF CHELSEA ANNUAL TOWN MEETING WARRANT MUNICIPAL ELECTION and BUSINESS MEETING

Election

Business Meeting

June 10, 2025 Tuesday 8:00 AM to 8:00 PM Chelsea Town Office June 12, 2025 Thursday 6:00 PM Chelsea Elementary School Gym

To: Dorothy Grady, a citizen of the Town of Chelsea, in the County of Kennebec: GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Chelsea in said County, qualified by law to vote in Town affairs, to meet at the Chelsea Town Office in said Town of Chelsea at 8:00 A.M., on Tuesday, the 10th day of June, A.D., 2025, there and then to act on Article 1, to elect a Moderator, and then the polls will be open from 8:00A.M. to 8:00 P.M. to vote on Article 2,

AND

to notify and warn said voters to meet at the Chelsea Elementary School Gymnasium in said Town of Chelsea at 6:00 P.M. on Thursday, the 12th day of June, A.D., 2025 there and then to act on Articles numbered 3 through 55, to wit:

ARTICLE 1. To elect by written ballot a Moderator to preside at said Meeting.

ARTICLE 2. To elect all necessary Town Officer/Officials by secret ballot as set forth on the specimen ballot posted herewith:

SELECTBOARD/ASSESSOR/OVERSEER of the POOR

- One Vacancy - Three-Year Term

RSU #12 SHEEPSCOT VALLEY SCHOOL BOARD of DIRECTORS

- One Vacancy Three-Year Term
- One Vacancy Two-Year Term

PLANNING BOARD

- Seven Vacancies - Three-Year Term

BOARD of APPEALS

- One Vacancy One-Year Term
- Two Vacancies Two-Year Term
- Two Vacancies Three-Year Term

BOARD of ASSESSMENT REVIEW

- One Vacancy One-Year Term
- Two Vacancies Two-Year Term
- Two Vacancies Three-Year Term

BUDGET COMMITTEE

- One Vacancy One-Year Term
- Two Vacancies Two-Year Term
- Two Vacancies Three-Year Term

Polls shall be opened at 8:00 A.M. and closed at 8:00 P.M. Absentee ballots will be processed beginning at 10:00 A.M. and continuing at 2:00 P.M., 4:00 P.M., and 8:00 P.M.

ARTICLE 3. Shall the amendments to the ordinance entitled 'Town of Chelsea Land Use Ordinance' be enacted?

NOTE: The enactment of the proposed amendment will incorporate the Town of Chelsea Subdivision Ordinance into the Land Use Ordinance, with modifications, and repeals the Town of Chelsea Subdivision Ordinance.

Note: A copy of the text of the proposed ordinance changes is available from the town clerk.

ARTICLE 4. Shall the amendments to the ordinance entitled 'Chelsea Automobile Graveyard/Automobile Recycling and Junkyard Permitting Ordinance' be enacted and the Automobile Graveyard Ordinance Moratorium be repealed?

Note: A copy of the text of the proposed ordinance changes is available from the town clerk.

*Budget Committee did not have a quorum due to the lack of members present. Their recommendations were still noted in each warrant article as applicable.

ARTICLE 5. To see if the Town will vote to raise and appropriate not more than \$273,355 for **Administration Salaries.**

	FY2022	FY2023	FY2024	FY2025	Requested FY2026
	\$157,450	\$181,056	\$200,501	\$252,858	\$273,355
_	oal Officers Re Committee* F		\$273,35 \$267,35		Vote was 3-0-0 Vote was 3-0-1

*Explanation: The Budget Committee did not get to vote on the new amount of \$273, 355. Both were originally in favor of \$267,355, but due to the resignation of an employee, the selectboard amended the amount to cover any potential adjustments to salary of that position as a new team member is recruited.

ARTICLE 6. To see if the Town will vote to raise and appropriate not more than **\$106,808** for **Administration Expenses.**

	FY2022	FY2023	FY2024	FY2025	Requested FY2026
	\$38,821	\$41,853	\$63,852	\$80,500	\$106,808
Budget		ecommend Recommends Recommends	\$106,86 \$106,86 \$101,86	08	Vote was 3-0-0 Vote was 2-2-0 Vote was 2-2-0

ARTICLE 7. To see if the Town will vote to raise and appropriate not more than \$17,000 for Town Office Expenses.

FY2022	FY2023	FY2024	FY2025	Requested FY2026
\$10,920	\$10,920	\$21,500	\$21,500	\$17,000
Municipal Officers R Budget Committee* I		\$17,000 \$17,000		was 3-0-0 was 4-0-0

ARTICLE 8. To see if the Town will vote to raise and appropriate not more than \$35,940 for Administration Miscellaneous.

FY2022	FY2023	FY2024	FY2025	Requested FY2026
\$56,170	\$44,530	\$39,700	\$38,550	\$35,940
Municipal Officers F Budget Committee*		\$35,940 \$35,940		was 3-0-0 was 4-0-0

ARTICLE 9. To see if the Town will vote to raise and appropriate not more than \$26,000 for Assessor.

FY2022	FY2023	FY2024	FY2025	Requested FY2026
\$24,788	\$26,244	\$27,500	\$28,000	\$26,000
Municipal Officers Recommend Budget Committee* Recommends		\$26,000 \$26,000	Vote was 3-0-0 Vote was 4-0-0	

ARTICLE 10. To see if the Town will vote to raise and appropriate not more than \$4,500 for Contracted Labor Services.

FY2022	FY2023	FY2024	FY2025	Requested FY2026
\$3,520	\$3,830	\$16,400	\$14,000	\$4,500

Municipal Officers Recommend	\$4,500	Vote was 3-0-0
Budget Committee* Recommends	\$4,500	Vote was 4-0-0

ARTICLE 11. To see if the Town will vote to raise and appropriate not more than \$11,300 for Boards.

FY2022	FY2023	FY2024	FY2025	Requested FY2026
\$900	\$6,400	\$11,700	\$10,600	\$11,300
Municipal Officers F Budget Committee*		\$11,300 \$11,300		was 3-0-0 was 4-0-0

ARTICLE 12. To see if the Town will vote to raise and appropriate not more than \$92,836 for Employee Benefits.

<u>FY2022</u>	FY2023	FY2024	FY2025	Requested FY2026
\$42,052	\$55,733	\$70,540	\$92,090	\$92,836
Municipal Officers Recommend		\$92,836	92,836 Vote was 3-0-	
Budget Committee*	Recommends	\$92,836	Vote	was 4-0-0

ARTICLE 13. To see if the Town will vote to raise and appropriate not more than \$308,110 for Winter Roads.

FY2022	FY2023	FY2024	FY2025	Requested FY2026
\$302,320	\$303,820	\$252,200	\$261,200	\$308,110
Municipal Officers Recommend		\$308,110	Vote was 3-0-0	
Budget Committee* Recommends		\$308,110	Vote was 4-0-0	

ARTICLE 14. To see if the Town will vote to raise and appropriate not more than \$707,500 for **Summer Roads**.

FY2022	FY2023	FY2024	FY2025	Requested FY2026
\$600,213	\$640,700	\$676,500	\$703,500	\$707,500
Municipal Officers Recommend		\$707,500	Vote was 3-0-0	
Budget Committee*	Recommends	\$707,500	Vote	was 4-0-0

ARTICLE 15. To see if the Town will vote to raise and appropriate not more than \$234,204 for the Fire Department.

FY2022	FY2023	FY2024	FY2025	Requested FY2026
\$99,659	\$104,308	\$163,518	\$229,590	\$234,204
Municipal Officers Recommend Budget Committee* Recommends		\$234,204 \$234,204	Vote was 3-0-0 Vote was 3-0-1	

ARTICLE 16. To see if the Town will vote to raise and appropriate not more than \$127,680 for Public Safety.

<u>FY2022</u>	FY2023	FY2024	FY2025	Requested FY2026
\$26,197	\$61,035	\$31,673	\$33,247	\$127,680
Municipal Officers Recommend Budget Committee* Recommends		\$127,680 \$ 80,880		was 3-0-0 was 3-1-0

ARTICLE 17. To see if the Town will vote to raise and appropriate not more than \$42,115 for Insurances.

FY2022	FY2023	FY2024	FY2025	Requested FY2026
\$28,095	\$28,395	\$30,456	\$32,315	\$42,115
Municipal Officers Recommend Budget Committee* Recommends		\$42,115 \$42,115	Vote was 3-0-0 Vote was 4-0-0	

ARTICLE 18. To see if the Town will vote to raise and appropriate not more than \$19,570 for Animal Control.

FY2022	FY2023	FY2024	FY2025	Requested FY2026
\$10,944	\$11,261	\$15,029	\$17,789	\$19,570
Municipal Officers R Budget Committee*		\$19,570 \$19,570		was 3-0-0 was 4-0-0

ARTICLE 19. To see if the Town will vote to raise and appropriate not more than \$77,795 for **Ambulance.**

FY2022	FY2023	FY2024	FY2025	Requested FY2026
\$37,207	\$56,491	\$60,000	\$84,877	\$77,795
Municipal Officers Recommend Budget Committee* Recommends		\$77,795 \$77,795		was 3-0-0 was 4-0-0

ARTICLE 20. To see if the Town will vote to raise and appropriate not more than \$94,944 for Code Enforcement.

	FY2022	FY2023	FY2024	FY2025	Requested FY2026
	\$38,000	\$26,860	\$78,576	\$94,090	\$94,944
Municipal Officers Recommend		\$94,944	Vote was 3-0-0		
Budget	Committee*	Recommends	\$94,944	Vote	was 4-0-0

ARTICLE 21. To see if the Town will vote to raise and appropriate not more than \$27,460 for Landfill.

FY :	2022	FY2023	FY2024	FY2025	Requested FY2026
\$38	8,460	\$42,006	\$44,710	\$44,710	\$27,460
Municipal Officers Recommend Budget Committee* Recommends		\$27,460 \$27,460		was 3-0-0 was 4-0-0	

ARTICLE 22. To see if the Town will vote to raise and appropriate not more than \$1,100 for Street Lights.

<u>F</u>	Y2022	FY2023	FY2024	FY2025	Requested FY2026
\$1	1,220	\$1,356	\$1,000	\$1,000	\$1,100
Municipal Officers Recommend Budget Committee* Recommends		\$1,100 \$1,100		vas 3-0-0 vas 4-0-0	

ARTICLE 23. To see if the Town will vote to raise and appropriate not more than \$6,100 for General Assistance.

FY2022	FY2023	FY2024	FY2025	Requested FY2026
\$11,000	\$12,100	\$7,500	\$5,900	\$6,100
Municipal Officers Recommend Budget Committee* Recommends		\$6,100 \$6,100		was 3-0-0 was 4-0-0

ARTICLE 24. To see if the Town will vote to raise and appropriate not more than \$18,000 for Cemeteries & Parks.

FY2022	FY2023	FY2024	FY2025	Requested FY2026
\$17,045	\$20,920	\$18,350	\$17,600	\$18,000
Municipal Officers Recommend Budget Committee* Recommends		\$18,000 \$18,000	Vote was 3-0-0 Vote was 4-0-0	

ARTICLE 25. To see if the Town will vote to raise and appropriate not more than \$7,250 for the Donations & Contributions.

FY2022	FY2023	FY2024	FY2025	Requested FY2026
\$2,500	\$2,500	\$7,250	\$7,250	\$7,250

Details:

Chelsea Grange \$1,000
Chelsea Historical Society \$500
Chelsea Food Bank \$3,000
Chelsea Backpack Program \$1,500
KVCAP \$250

All Seasons Trail Riders \$1,000 (Pass through funds from State of Maine for maintenance of

trail system)

Municipal Officers Recommend \$7,250 Vote was 3-0-0 Budget Committee* Recommends \$7,250 Vote was 4-0-0

ARTICLE 26. To see if the Town will vote to raise and appropriate not more than \$32,020 for High School Transportation.

FY2022	FY2023	FY2024	FY2025	Requested FY2026
\$27,650	\$29,032	\$29,322	\$30,788	\$32,020

The Municipal Officers and Budget Committee did not vote on this.

ARTICLE 27. To see if the Town will vote to raise and appropriate not more than \$6,000 for the Contingency Fund.

(The Selectboard feels it is in the best interest of the Town to appropriate some funds to take care of unforeseen, emergencies or unanticipated expenditures in 2025/2026.)

<u>FY2022</u>	FY2023	FY2024	FY2025	Requested FY2026
\$3,000	\$4,000	\$7,500	\$6,000	\$6,000
Municipal Officers Recommend Budget Committee* Recommends		\$6,000 \$6,000		was 3-0-0 was 4-0-0

ARTICLE 28. To see if the Town will vote to raise and appropriate not more than \$35,000 for Reserve Accounts.

FY2022	FY2023	FY2024	FY2025	Requested FY2026
\$33,000	\$53,000	\$75,000	\$35,000	55,000
			BOS	BC
Mobile Equi	pment		\$0	<u>\$0</u>
Fire Department Equipment			\$10,000	\$10,000
Fire Station Reserve			\$5,000	\$5,000
Town Office Reserve			\$25,000	\$15,000
Revaluation			\$5,000	\$5,000
Equipment l	Replacement		\$5,000	\$5,000
Sand/Salt Sh	ied		\$5,000	\$5,000
		Total	\$55,000	\$45,000
ipal Officers R	Recommend	\$55,000	Vote	was 3-0-0

Municipal Officers Recommend \$55,000 Vote was 3-0-0 Budget Committee* Recommends \$45,000 Vote was 4-0-0

ARTICLE 29. To see if the Town will vote to raise and appropriate \$500 to Miscellaneous Accounts (TIF Consult).

	FY2022	FY2023	FY2024	FY2025	Requested FY2026
	\$3,000	\$4,000	\$2,000	\$1,500	\$500
_	al Officers Re Committee* R		\$500 \$500	Vote was 3-0 Vote was 4-0	

ARTICLE 30. To see if the Town will vote to raise and appropriate \$79,358 to TIF Transfer.

FY2022	FY2023	FY2024	FY2025	Requested FY2026
\$0	\$0	\$134,964	\$134,867	\$79,358
Municipal Officers R Budget Committee*		\$79,358 \$79,358		was 3-0-0 was 4-0-0

ARTICLE 31. To see what sum the Town will vote to appropriate from **ANTICIPATED STATE REVENUE SHARING** to reduce the property taxes for the fiscal year **2025/26** as detailed below or take any action thereon. Recommended amount is \$394,735.

FY2022	FY2023	FY2024	FY2025	Requested FY2026
\$150,000	\$300,000	\$450,000	\$400,000	\$394,735

The Municipal Officers and Budget Committee did not vote on this.

ARTICLE 32. To see what sum the Town will vote to appropriate from ANTICIPATED NON-PROPERTY TAX REVENUES to reduce the property taxes for the fiscal year 2025/2026 as detailed below, or take any action thereon:

REVENUE TYPE	FY2023	FY2024	FY2025	FY2026
A. Auto Excise Tax	\$400,000	\$450,000	\$500,000	የ ፍናስ ስስስ
B. Boat Excise Tax	\$ 2,000	\$ 2,000	,	\$550,000
C. Building Permits	\$ 6,000	\$ 2,000	,	\$ 2,000
D. Plumbing Permits	\$ 2,600	. ,	, ,,,,,,	\$ 7,000
-			\$ 3,000	\$ 3,000
E. Motor Vehicle Agent	\$ 7,000	\$ 12,000	\$ 12,000	\$ 12,500
F. Interest on Liens	\$ 4,000	\$ 5,000	\$ 10,000	\$ 2,500
G. Lien Costs	\$ 5,700	\$ 4,000	\$ 4,000	\$ 4,000
H. GA Reimbursement	\$ 1,500	\$ 5,250	\$ 1,500	\$ 4,270
I. Local Roads Assistance	\$ 25,824	\$ 27,450	\$ 27,450	\$ 30,000
J. Animal Welfare Fees	\$ 1,500	\$ 1,000	\$ 1,000	\$ 1,000
K. Recreation Agent Fees	\$ 900	\$ 750	\$ 750	\$ 750
L. Town Clerk Fees	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
M. Interest on Taxes	\$ 8,000	\$ 10,000	\$ 10,000	\$ 10,000
N. Investment Interest	\$ 5,000	\$ 15,000	\$ 35,000	\$ 50,000
O. Snowmobile Reg. Fees	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
P. Junkyard Permits	\$ 0	\$ 50	\$ 100	\$ 0
Q. Dog Agent Fees	\$ 0	\$ 750	\$ 1,000	\$ 1,000
R. Marijuana License	\$ 0	\$ 1.500	\$ 5,000	\$ 5,000
S. Rental Agreement	\$ 0	\$ 8,500	\$ 0	\$ 0
T. Recycling Fees	\$ 0	\$ 2,000	\$ 1,000	\$ 1,000
U. Misc. Revenues	\$ 5,000	\$ 30,000	\$ 20,000	\$ 25,000
Total	\$ 476,024	\$ 587,750	\$ 643,300	\$711,520

The Municipal Officers and Budget Committee did not vote on this.

- ARTICLE 33. To see if the Town will vote to authorize a full payback of the monies (\$5,000) that was previously approved to be borrowed from the Woodlot Reserve Fund (was used to clear the area adjacent to the town office).
- ARTICLE 34. To see if the Town will vote to authorize the tax collector to accept prepayment of taxes, the amount collected not to exceed the previous year's taxes. Interest on any prepayment will be zero percent (0%).
- ARTICLE 35. To see if the Town will vote to authorize the Selectboard to use unappropriated revenues from previous fiscal year's undesignated fund balances as necessary to offset the 2025/2026 tax commitment.

ARTICLE 36. To see if the Town will vote to appropriate an Overlay in an amount not to exceed the State of Maine limitation in the calculation as set by the annual Municipal Valuation Return to cover the cost of abatements during the fiscal year.

(The Selectboard, as Assessors, are authorized to raise Overlay under Title 36 MRSA Section 710 but require voter authorization to spend Overlay. Overlay can not be more than 5% of the Tax Commitment.)

- ARTICLE 37. To see if the Town will vote to authorize the Treasurer to receive incidental fees and receipts and to credit such revenues to the corresponding accounts.
- ARTICLE 38. To see if the Town will vote authorize the Selectboard to submit applications for grants, and if a grant is approved to authorize the Selectboard to accept said grants and to expend grant funds for the purpose of the grant, and to make such assurances, assume such responsibilities, and exercise such authority as is necessary and reasonable to implement such a program or act thereon.
- ARTICLE 39. To see if the Town will vote to authorize the Selectboard to apply for 2025/2026 Community Development Block Grant and if a grant is received, to authorize the Selectboard to accept and expend said grant funds and to make such assurances, assume such responsibilities, and exercise such authority as are necessary and reasonable to implement such programs.
- ARTICLE 40. To see if the Town will vote to determine a date when 2025/2026 taxes shall be due and payable and the date after which interest will accrue.

2025/2026 Recommendation:

1st Half Due Date: (Wednesday) October 8, 2025 or 30 days from commitment date whichever is later.

2nd Half Due Date: (Wednesday) April 8, 2026

(This article provides taxpayers with as many as 30 days to pay the first half of their taxes because occasionally the commitment date of taxes is delayed for reasons beyond the Board of Assessor's control.)

- ARTICLE 41. To see if the Town will vote to charge interest on 2025/2026 taxes unpaid as of the due date at seven and one/half percent (7.5%). All payments will be credited as of the date the town receives them.
- ARTICLE 42. To see if the Town will vote to set an interest rate of zero percent (0%) on abated taxes that were prepaid.
- ARTICLE 43. To see if the Town will vote to authorize the Selectboard, on behalf of the Town, to sell or dispose of any real estate acquired by the Town for nonpayment of taxes thereon, on such terms as they may deem advisable except that the Selectboard shall use the special sales process required by 36 M.R.S.A § 943-C

for qualifying homestead property if they choose to sell it to anyone other than the former owner(s) and to execute quit claim deeds for such property if sold, or to retain such property for town use if the Selectboard decides this is more advantageous to the Town.

- ARTICLE 44. To see if the Town will vote to authorize the Selectboard, on behalf of the Town, to sell or dispose of any personal property or equipment and material owned or seized by the Town on such terms as they deem proper and transfer funds to reserve accounts associated with affected sales when applicable.
- ARTICLE 45. To see if the Town will vote to accept all funds collected through various fundraising activities and donations and to authorize the Selectboard to expend the same.
- ARTICLE 46. To see if the Town will vote to authorize the Selectboard to use the unexpended 2025/2026 balances as carried forward in the CDBG Rehab Reserve Account.
- ARTICLE 47. To see if the Town will vote to authorize the Selectboard to set the date and time of the next Town Meeting to approve the municipal budget for the July 1, 2026 to June 30, 2027 fiscal year.
- ARTICLE 48. To see if the Town will vote to authorize the Selectboard to carry forward specific account balances from the current year to the same accounts for the ensuing year for the specific purpose of each account. The express purpose of this article is to allow the continuation of ongoing voter approved programs.
- ARTICLE 49. To see if the Town will vote to authorize the Selectboard to enter multiple-year leases, contracts and agreements on terms and conditions that the Selectboard deems necessary and appropriate.
- ARTICLE 50. To see if the Town will authorize the Selectboard to accept the proceeds of any insurance claims for damage occurring to Town equipment and to allow the expenditure of funds as necessary to replace said equipment as they deem appropriate.
- ARTICLE 51. To see if the Town shall authorize the Selectboard to expend such monies as they deem necessary from the following Reserve Funds or take any action related to same.

Mobile Equipment/Investment
Fire Department Equipment/Investment
Fire Station/Investment
Town Office/Investment
Revaluation/Investment
Equipment Replacement/Investment
Sand/Salt Shed/Investment
Transfer Station/Recycling/Investment
Wood Lot Cash/Investment

- ARTICLE 52. To see if the Town shall authorize the spending authority of the Town to continue with the FY2025 budget for sixty (60) days into FY2026 shall any budget article fail?
- ARTICLE 53. To see if the Town shall authorize the Selectboard, with a two-thirds (2/3) vote, to transfer up to 10% of unexpended balances between accounts as needed or act thereon.
- ARTICLE 54. To see if the Town shall vote to allow the Selectboard to dispose of up to twenty (20) acres near the Sand/Salt Building (Map 01 Lot 089) with net revenues to be set aside for the proposed new Town Office. (Said property contains 23.53 acres +/- with a total assessed land value of \$77,816.)
- ARTICLE 55. To see if the Town shall vote to fund half of the 1% required Maine Paid Leave Contributions requirement with the other .5% being deducted from the employee's wages. (Estimated cost amount is \$2,080.99.)

The Selectboard and Budget Committee did not vote on this article.

GIVEN UNDER OUR HANDS THIS 28th DAY OF MAY 2025 CHELSEA SELECTBOARD

Chair Michael Pushard

Vice-Chair Jacob Soucy

Selectboard Member Sheri Truman

A true copy:

Attest: __

Town Clerk