Chelsea Board of Assessors
September 16, 2026
6:00 PM
Chelsea Town Office

Board Present: Chair Sheri Truman, Vice-Chair Jake Soucy, Selectboard Member Mike Pushard, Town Manager Christine Landes

Board Absent: Student Selectboard Member Lailah Sher

Public Present: Henry Truman, Richard Danforth, Maria Jacques, Tanya Condon, Molly Alexander, Scott Grady, Joe Murphy, Jim Murphy, Michael Lemelin, Christian Lemelin, Tim Willett, Dwight Holbrook, Sandra Devaney, Dot Grady, Karen Olivieri

I. Open the Meeting | Pledge of Allegiance

Chair Truman called the meeting to order at 6:02 p.m.

II. Review, Discuss, and Approve FY2027 Tax Commitment

Action: Chair Truman motioned to appropriate $500,000 from the undesignated fund balance to offset 2026/2027 tax commitment. Vice-Chair Soucy seconded. No discussion. 3-0-0

Action: Chair Truman motioned to retract the vote. Vice-Chair Soucy seconded. No discussion. 3-0-0

Action: Chair Truman motioned to appropriate $700,000 from the undesignated fund balance to offset 2026/2027 tax commitment. Vice-Chair Soucy seconded. No discussion. 3-0-0

III. Set Due Date for FY2027 Taxes | Tax Collector/Town Manager Recommends October 16, 2026 & April 16, 2027

Action: Chair Truman made a motion to approve the recommendation of the Tax Collector/Town Manager. Additionally, Chair Truman made a motion to waive interest charges until November 16, 2026. Vice-Chair Soucy seconded. No discussion. 3-0-0

IV. Any Other Business to Come Before the Board of Assessors

V. Adjourn

Chair Truman closed the meeting at 6:36 p.m.

Chelsea Selectboard Meeting
Immediately Following the Assessors Meeting

I. Open the Meeting

Chair Truman opened the meeting at 6:36 p.m.

II. Public Comment on Items Not on Agenda

Mr. Lemelin added clarification to statements made by Mr. Danforth at a previous meeting.

III. Update from Kennebec County Sheriff's Office

IV. Public Hearing

Chair Truman opened the Public Hearing at 6:51 p.m.

A. General Assistance Ordinance

Town Manager Landes reviewed the changes

Chair Truman closed the Public Hearing at 6:53 p.m.

V. Adjustments to the Agenda

VI. Approval of Consent Agenda Items

A. Payroll Warrant Week #34 in the amount of **$4,621.36**
B. Payroll Warrant Week #35 in the amount of **$4,442.21**
C. Payroll Warrant Week #36 in the amount of **$6,004.86**
D. Payroll Warrant Week #37 in the amount of **$7,034.72**
E. AP Warrant #5 in the amount of **$367,354.62**
F. AP Warrant #6 in the amount of **$374,813.97**
G. AP Warrant #43 (FY2026) in the amount of **$9,507.05**
H. Minutes of August 19, 2026 Meeting
I. AP Warrant #7 in the amount of **$19,425.88**

Action: Chair Truman motioned to approve Items A-I as written. Vice-Chair Soucy seconded. No discussion. 2-0-1

VII. Scheduled Items

A. New Business:

1. Presentation from R.H. Smith/Auditor | Karen Olivieri and Vernice Boyce

Reviewed past audits and gave recommendations.

2. Rick Danforth/Agenda Request Regarding UDFB

Questions regarding undesignated fund balance.

3. Discuss and Adopt General Assistance Ordinance

Action: Chair Truman motioned to adopt General Assistance Ordinance. Vice-Chair Soucy seconded. No discussion. 3-0-0

4. Approve Use of Town Office Reserves to Pay for Oak Ridge Drive Septic Repair | Est $9,000.00 | Reimbursement with Tax Commitment

Action: Chair Truman motioned to approve, as written. Vice-Chair Soucy seconded. No discussion. 3-0-0

5. Quit Claim Deed 2016-2017, 153 Collins Road

Action: Chair Truman motioned to approve, and sign Quit Claim Deed as written. Vice-Chair Soucy seconded. No discussion. 3-0-0.

6. MMA and KVCOG

Action: Chair Truman motioned to approve voting delegates for the Maine Municipal Association Convention and the KVCOG Directors as presented. Vice-Chair Soucy seconded. No discussion. 3-0-0

B. Old Business:

VIII. Legal

A. NONE

IX. Written Communication

A. Town Manager Report
B. Town Office Report
C. Code Enforcement Report
D. Animal Control Report
E. Fire Chief Report
F. SVRSU #12 School Board

X. Verbal Communication

A. Student Selectboard Member Update
B. Municipal Officers/Assessors Comments and Concerns
C. Boards and Committees

XI. Executive Session

None

XII. Adjournment

Action: Chair Truman motioned to adjourn at 8:01 p.m. Vice-Chair Soucy seconded. No discussion. 3-0-0

Respectfully submitted,

Dorothy L. Grady

Dorothy L. Grady, Part-Time Office Clerk

Sheri Truman, Chair

Jacob Soucy, Vice-Chair

Michael Pushard, Selectboard Member

A true copy attest:

Samantha Peaslee, Town Clerk